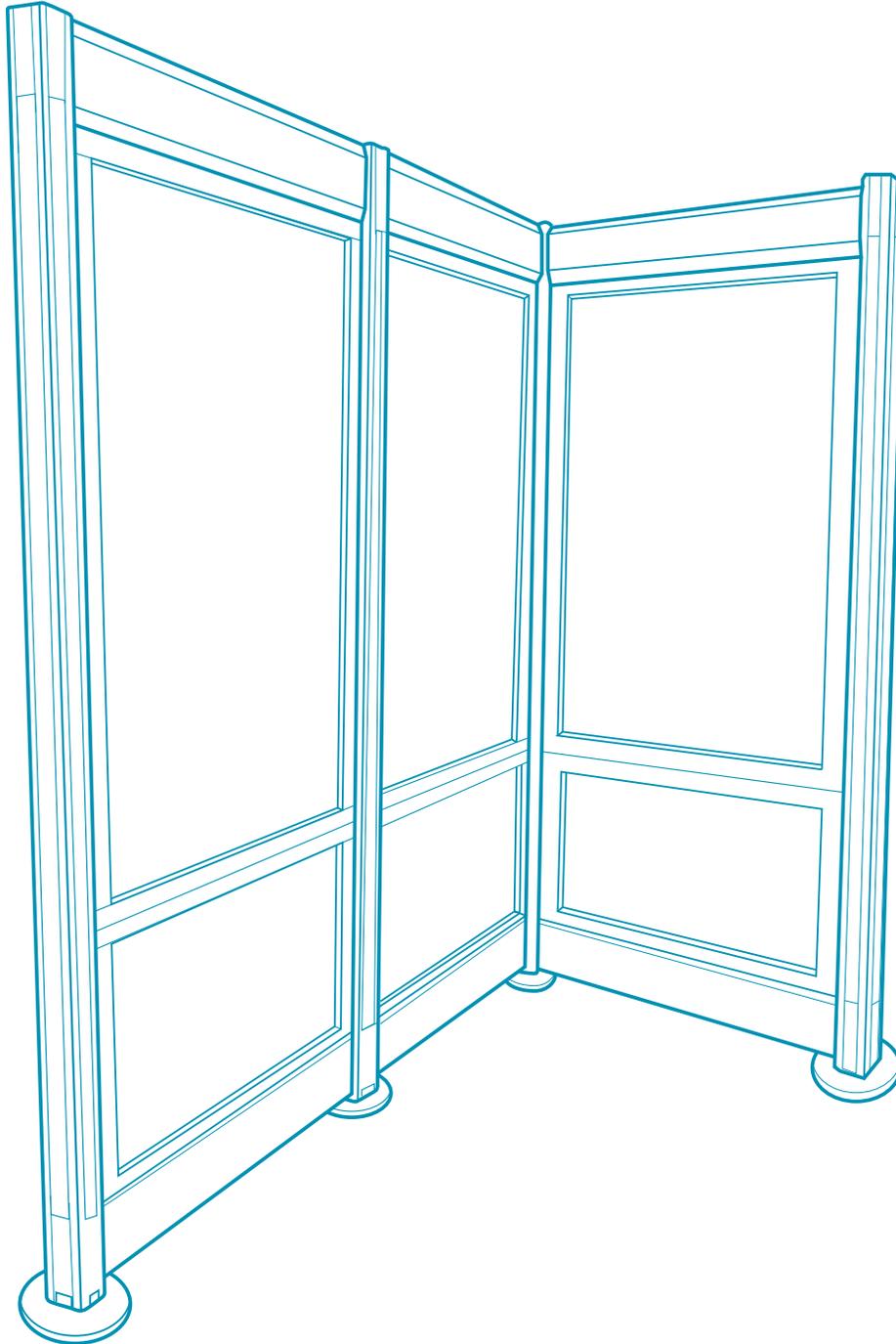




2 People Required

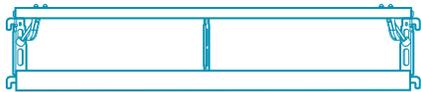
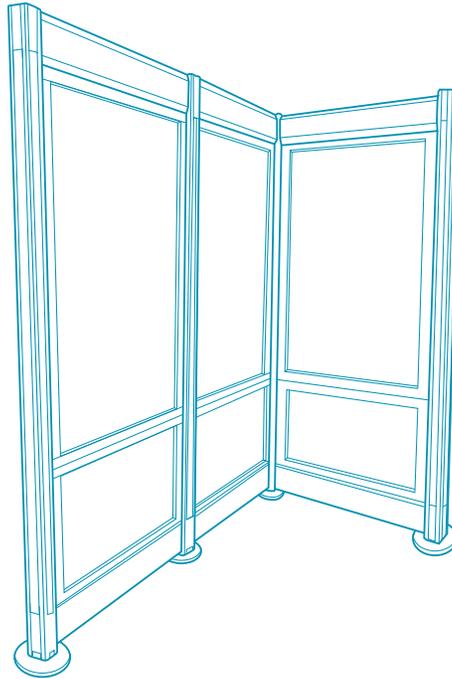


<b>1. STANDARD PANEL SET</b> .....	<b>pg 1</b>
• Panel Kit	
• Post Kit	
• Upper Panel	
• Base Plate	
<b>2. END PANEL SET (AGAINST EXISTING WALL)</b> .....	<b>pg 6</b>
• Panel Kit	
• Post Kit	
• Upper Panel	
• Small Base Plate	
• Post Brace	
<b>3. INSTALLING A DOORWAY</b> .....	<b>pg 11</b>
• Doorless Set	
• Small Panel Kit	
• Post Kit	
• Doorless Stretcher Kit	
• Small Upper Panel	
• Base Plate	
• Door Set	
• Door Panel Kit	
• Door Kit	
<b>4. ANCHORING TO EXISTING WALL</b> .....	<b>pg 15</b>
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<b>6. DISASSEMBLY</b> .....	<b>pg 17</b>

# STANDARD PANEL SET

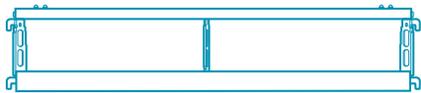


2 People Required



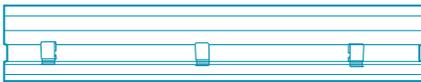
UPPER STRETCHER

x1



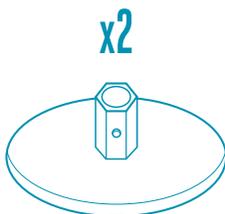
LOWER STRETCHER

x1



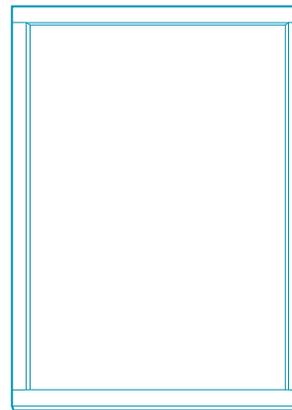
STRETCHER COVER

x4



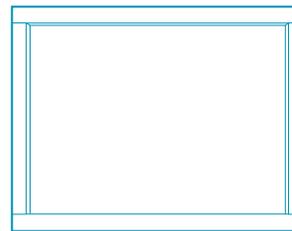
BASE PLATE

x2



UPPER PANEL

x1



LOWER PANEL

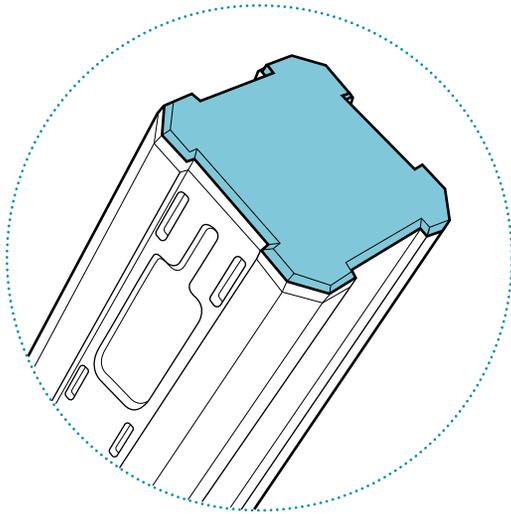
x1



POST

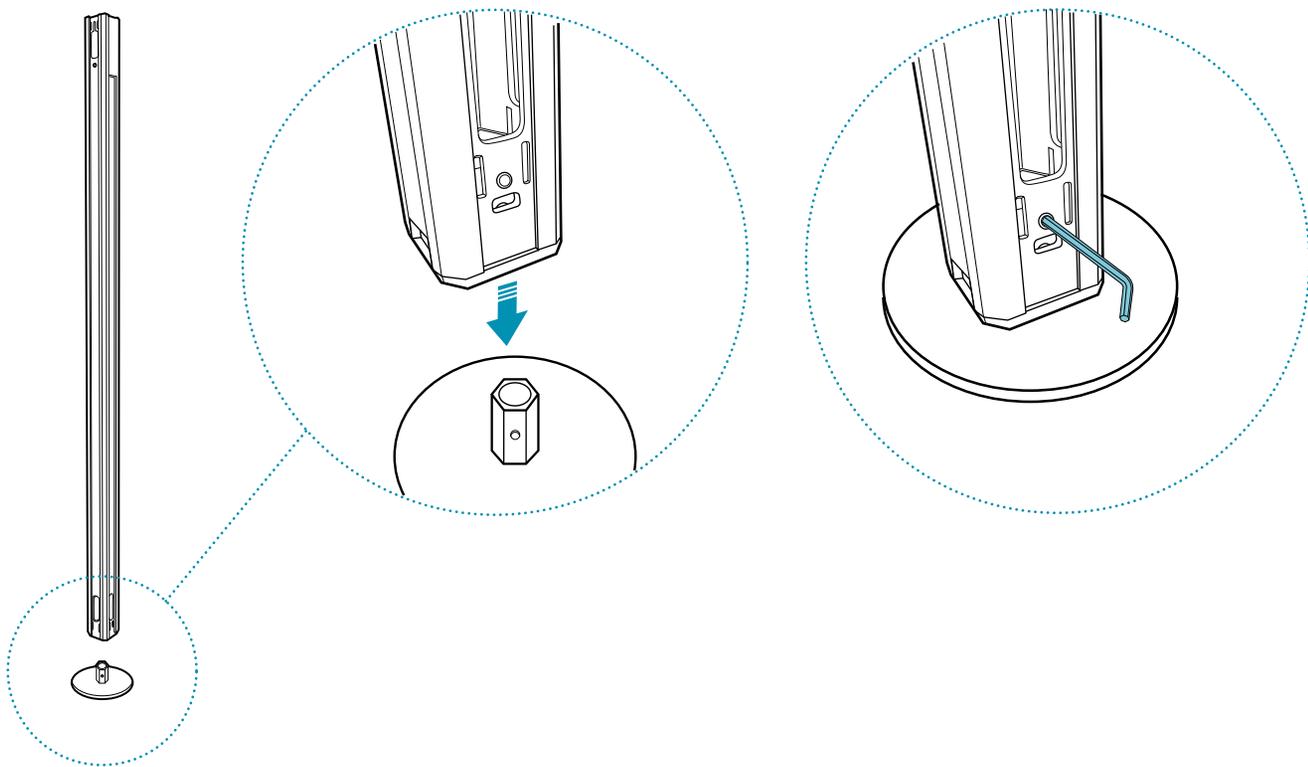
x2

1



Posts come in one box. Make sure the top cap of post is attached, as these can come loose in transit.

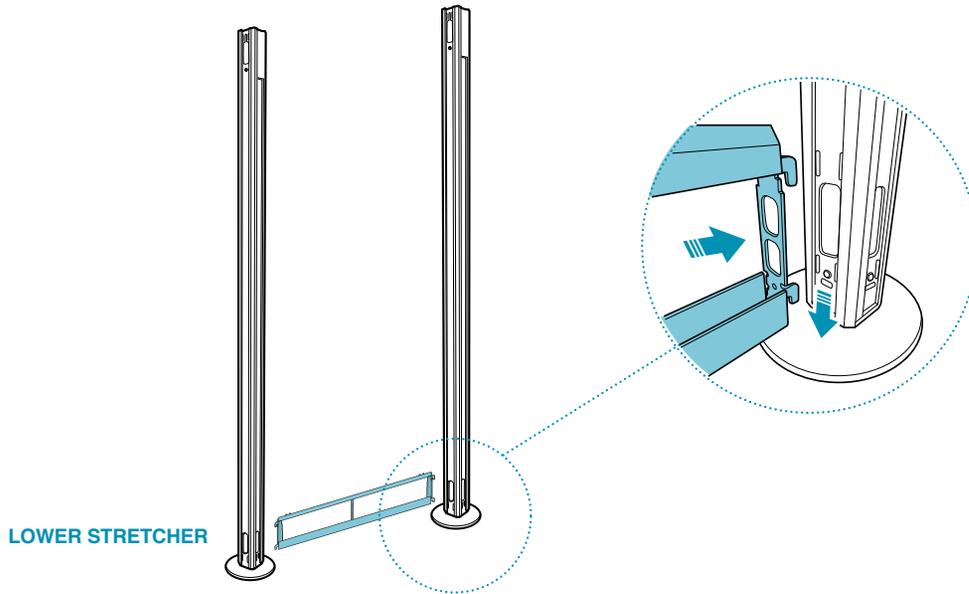
2



Secure the post onto the base plate. Use the included Allen key to tighten both sides of the post into the base. If the post will go up against a wall, make sure to use a small base plate. Refer to next section for installation of end panel.

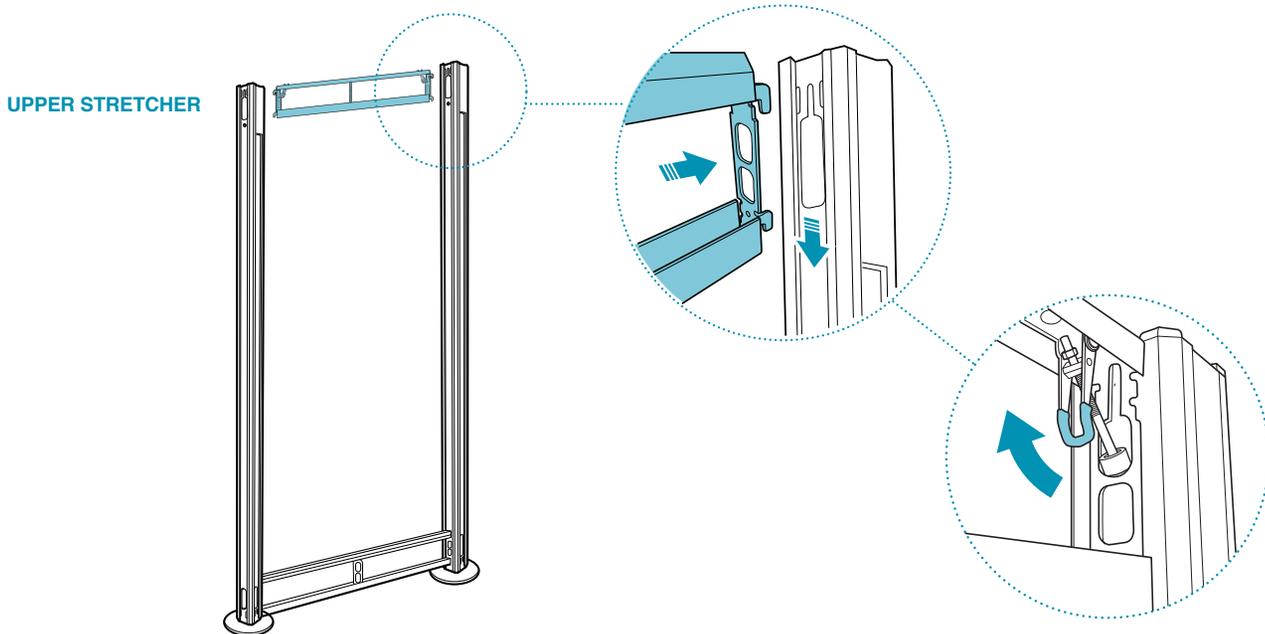
Once the first 2 posts are assembled, place them where you want to assemble the first wall section. It's important to start building the walls at the highest floor point. There are upper and lower stretchers that insert into posts. Make sure to insert and secure all upper and lower stretchers before placing in any panels.

3



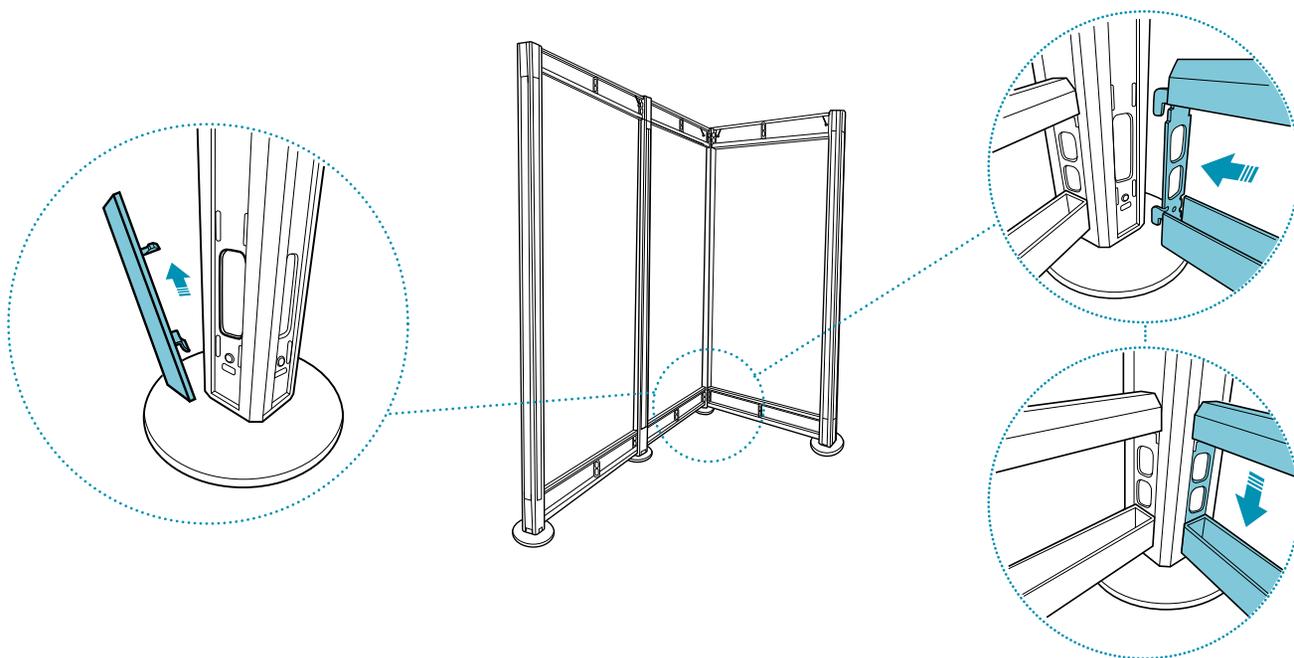
For stability, have one person hold the post while another installs the stretchers. Install the lower stretcher by inserting one side into one post and then the other side into the next post. Push down until it clicks to lock.

4



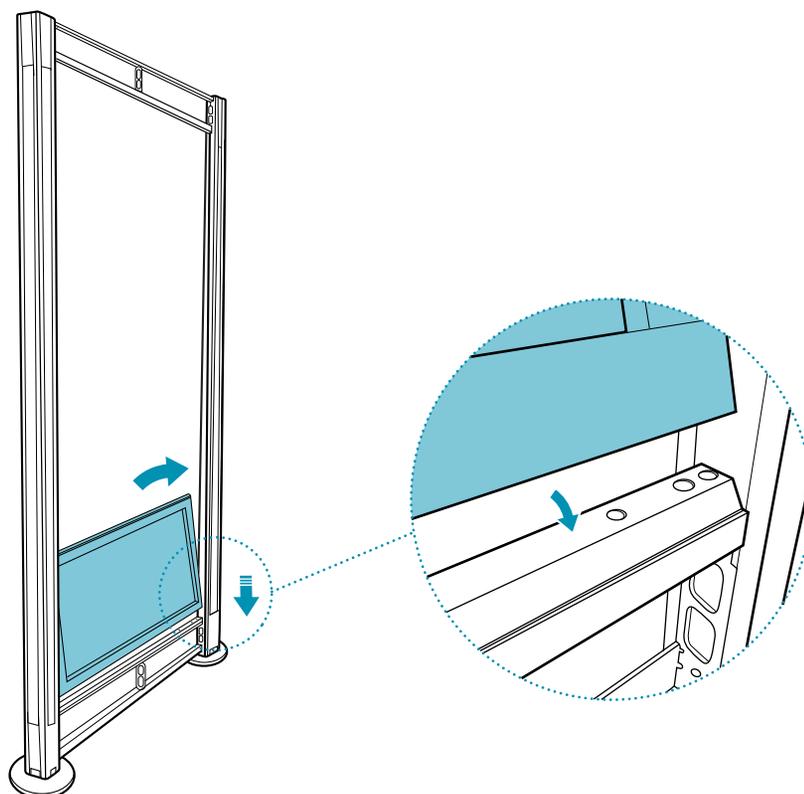
Similar to the lower stretcher, insert the upper stretcher into the anchor points at the top of each post. Once in place, pull down until it clicks. Push up on draw latches to secure. Tighten the thread if needed.

5



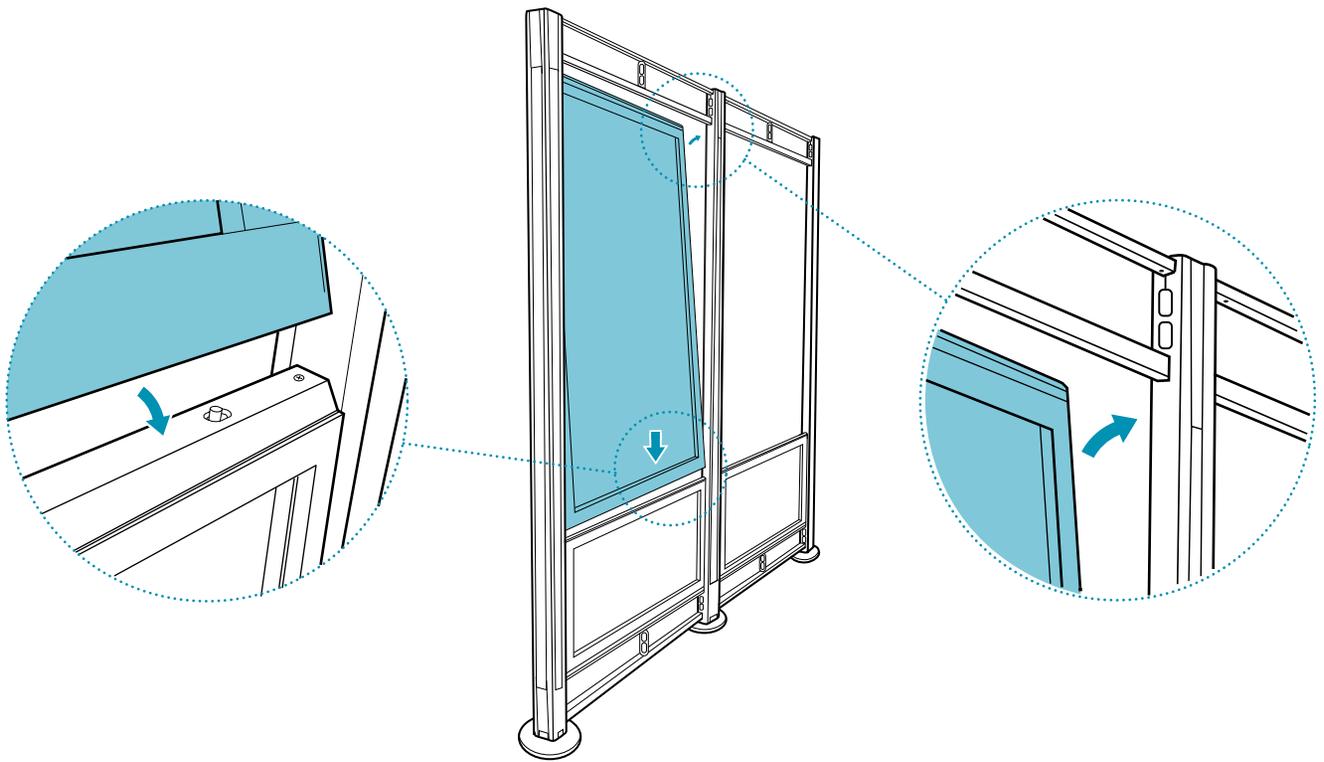
Check level and connection of stretchers, making sure all stretchers are fully seated and secure before installing any panels. Base plates can be adjusted to level if necessary. If you're creating a corner with your panels, you will need to change the position of the side caps to ensure that you can seat and secure your stretchers.

6



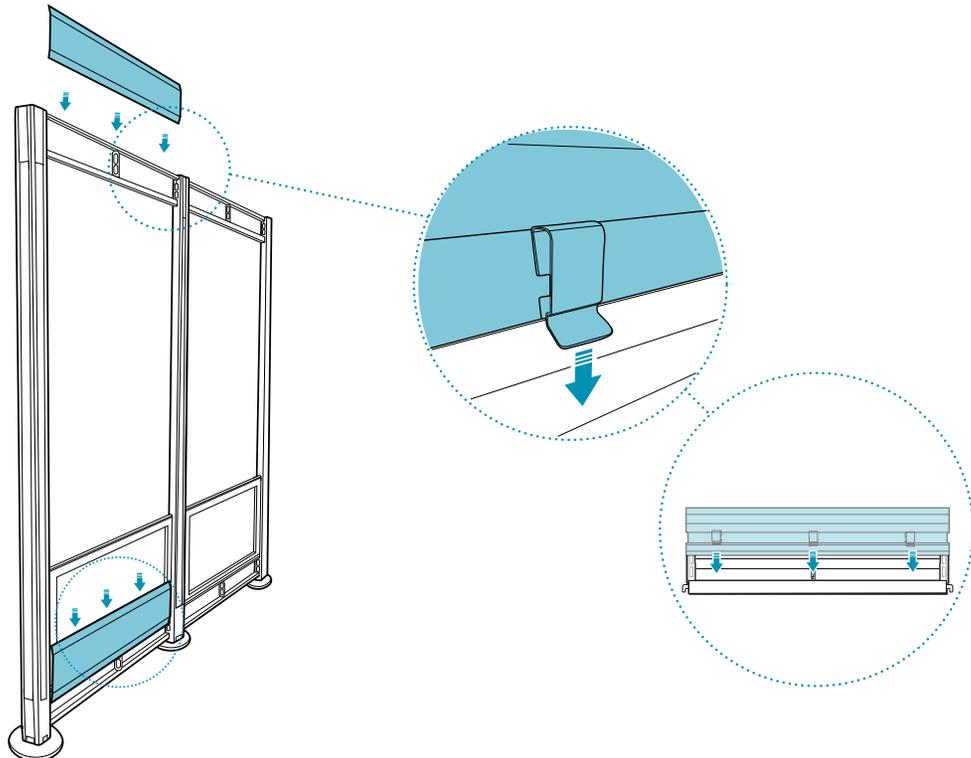
All panels should be installed with one person on each side. Align the channel on lower panel with lower stretcher and then push panel in until it clicks in place. We recommend putting all lower panels in first before moving to upper panels.

7



To install the upper panel, ensure there is one person on each side of the panel. Similar to the lower panel, align the bottom channel on the top panel with the lower panel and push down until the panel clicks into place.

8

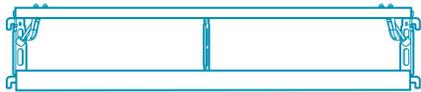
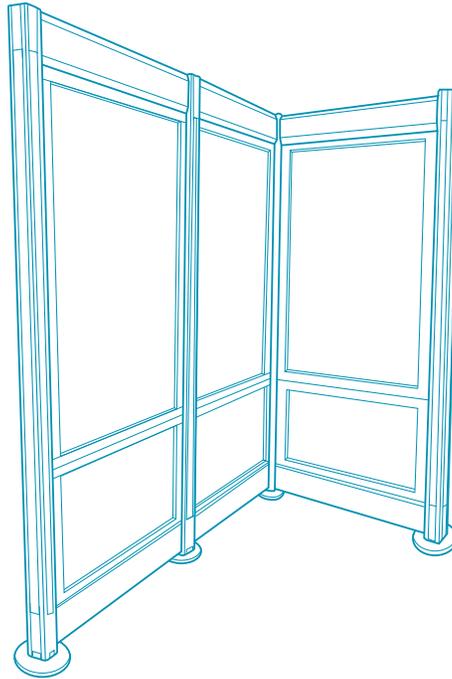


Once all panels are installed, install the stretcher covers on both sides of the upper and lower stretchers. Align cover with stretcher and slide down to clip in place.

# END PANEL SET

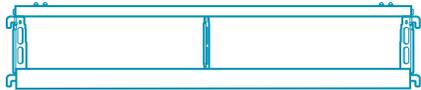


2 People Required



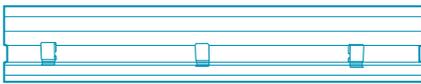
UPPER STRETCHER

x1



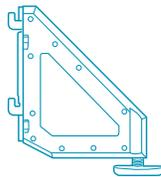
LOWER STRETCHER

x1



STRETCHER COVER

x4



POST BRACE

x2



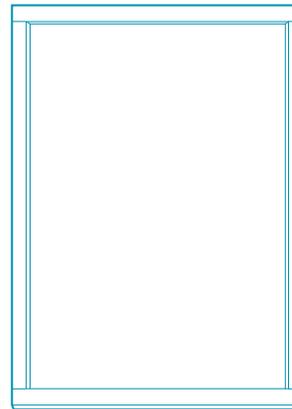
SMALL BASE PLATE

x1



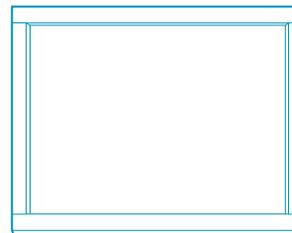
BASE PLATE

x1



UPPER PANEL

x1



LOWER PANEL

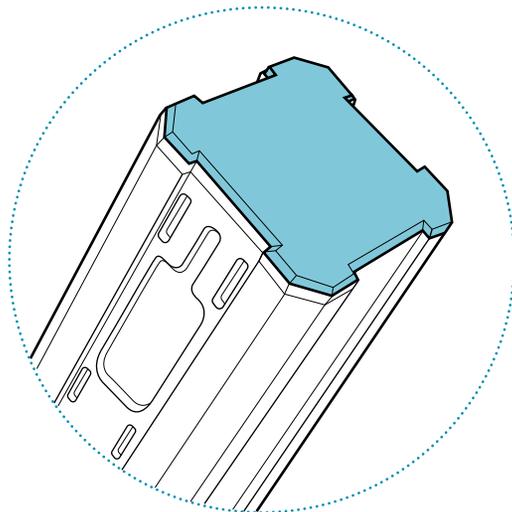
x1



POST

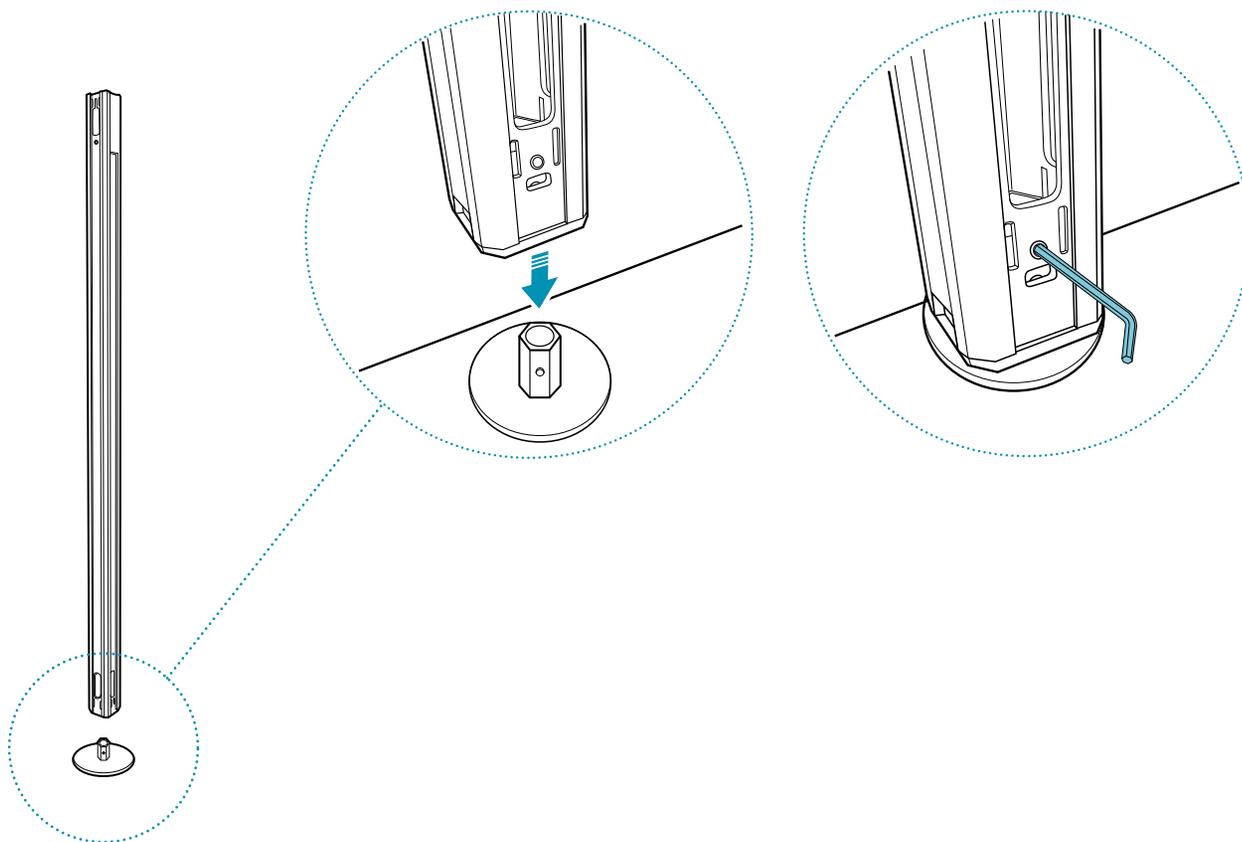
x2

1



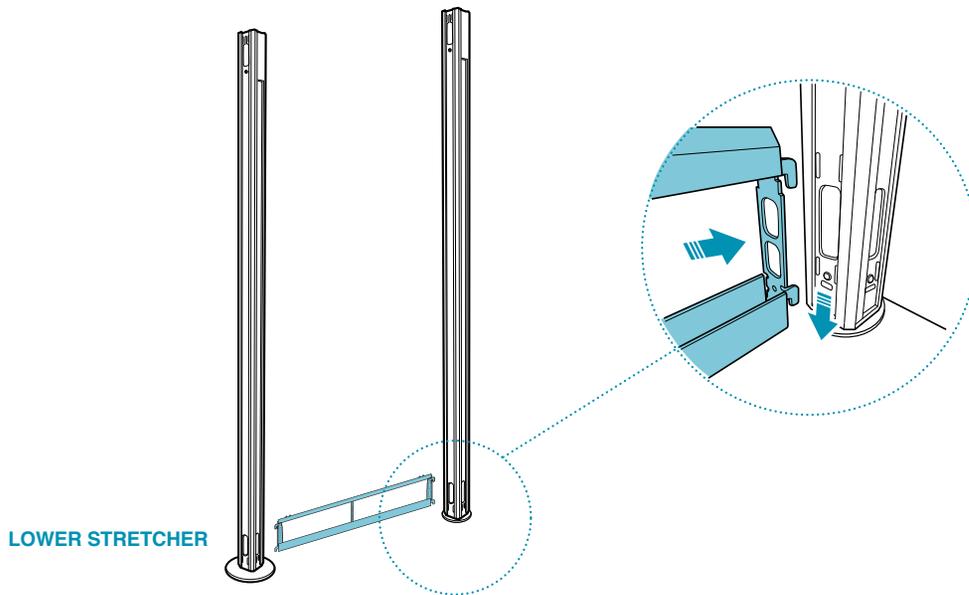
Posts come in one box. Make sure the top cap of post is attached, as these can come loose in transit.

2



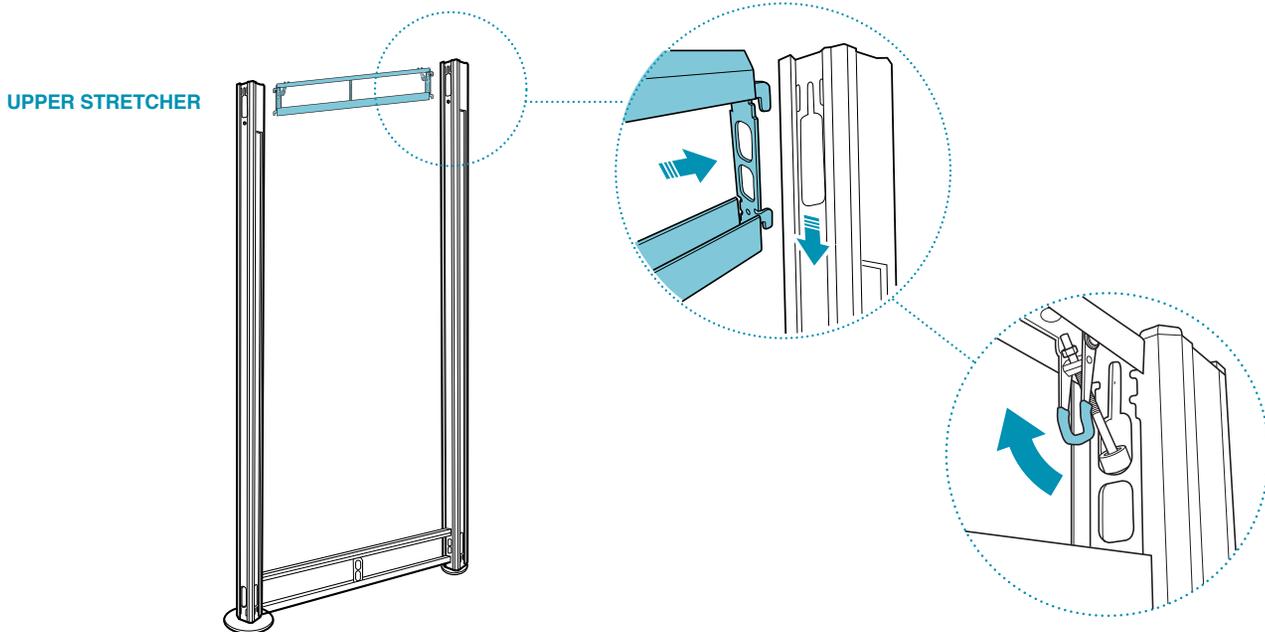
Secure the post onto the small base plate as close to the wall as possible. Use the included Allen key to tighten both sides of the post into the base.

3

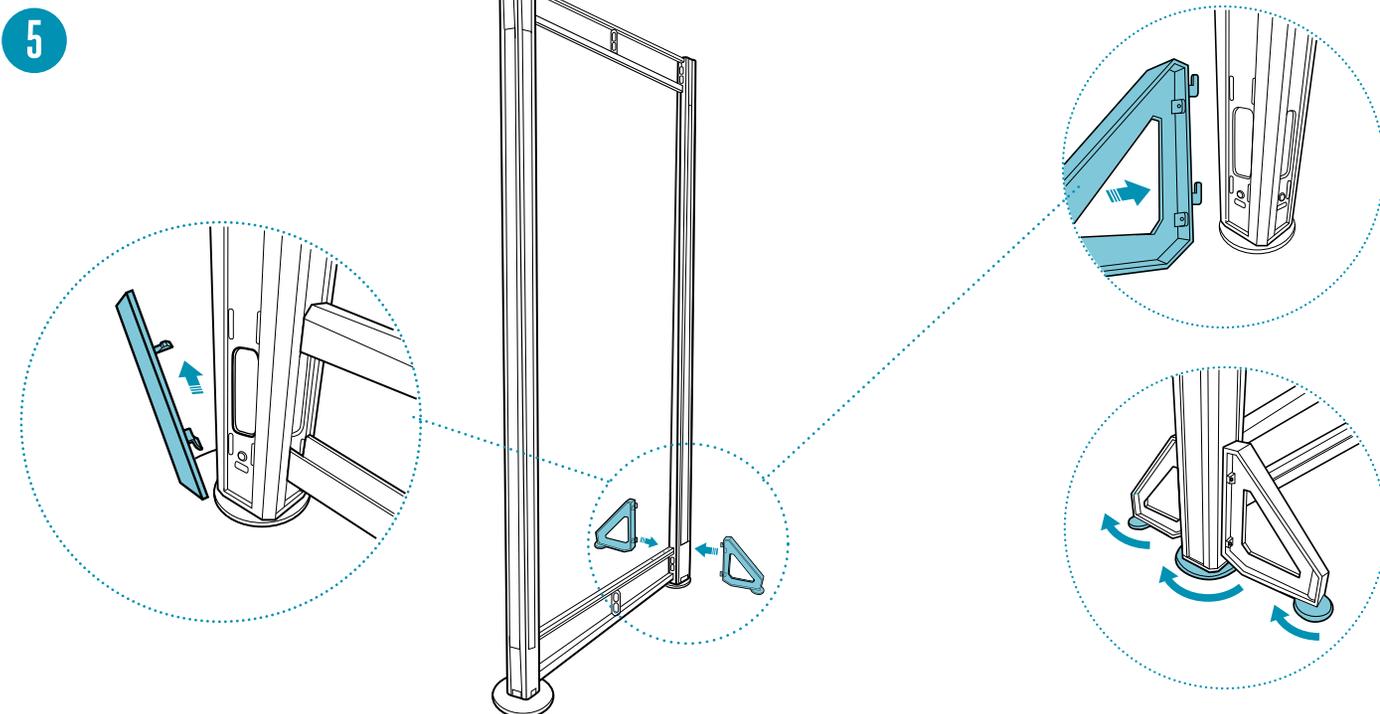


For stability, have one person hold the post while another installs the stretchers. Install the lower stretcher by inserting one side into one post and then the other side into the next post. Push down until it clicks to lock.

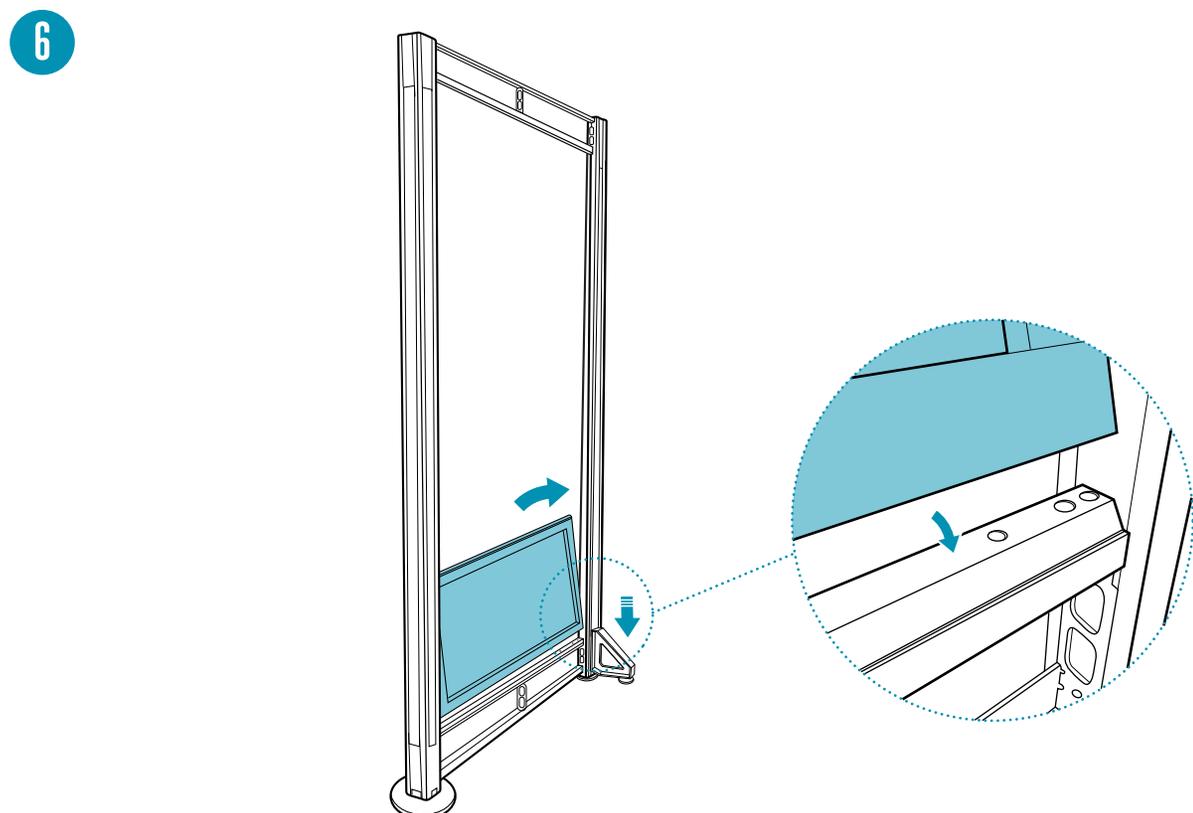
4



Similar to the lower stretcher, insert the upper stretcher into the anchor points at the top of each post. Once in place, pull down until it clicks. Push up on draw latch to secure. Tighten the thread if needed.

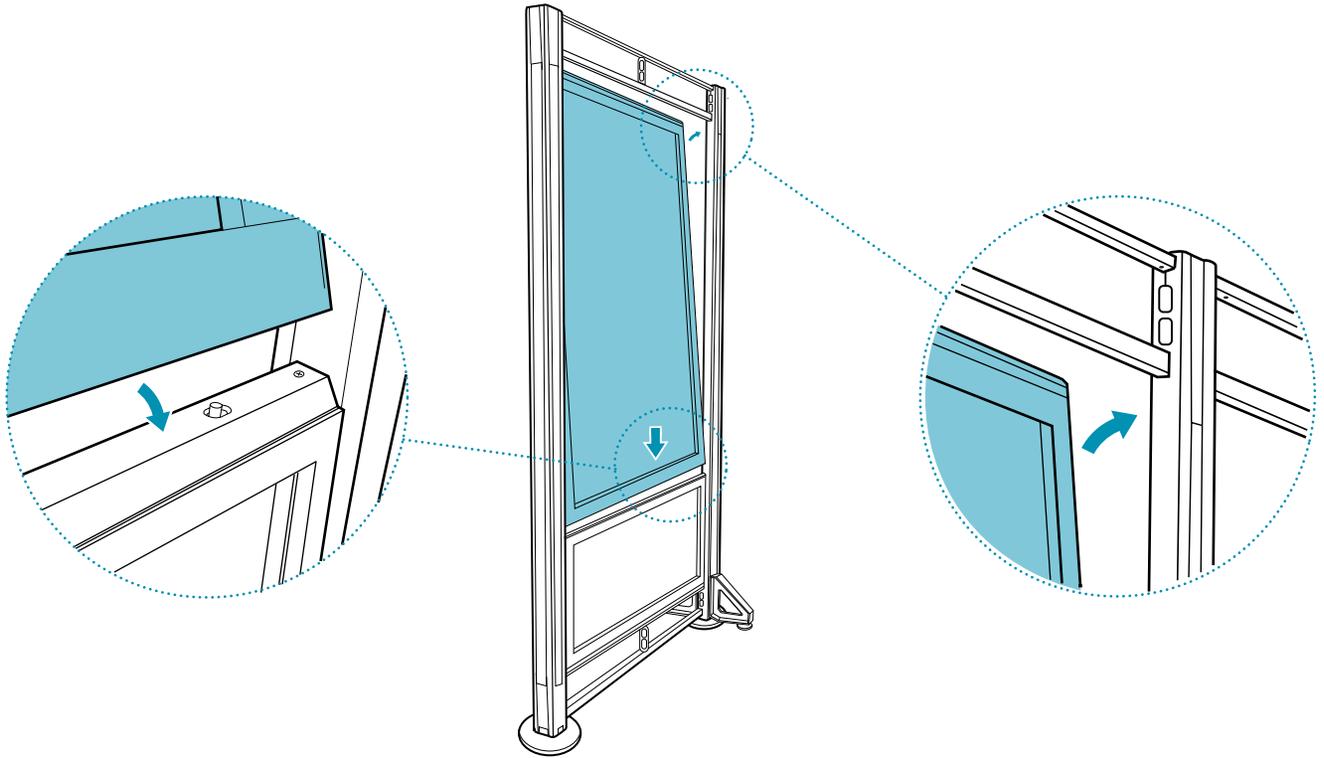


Remove side caps at the bottom of the post. Push the post brace in and up to lock on both sides of the post. Adjust foot height to level. The post brace can be used against a wall in conjunction with a wall anchor for additional stability (see page 15 for anchoring instructions). Check level and connection of stretchers, making sure all stretchers are fully seated and secure before installing any panels. Base plates can be adjusted to level if necessary.



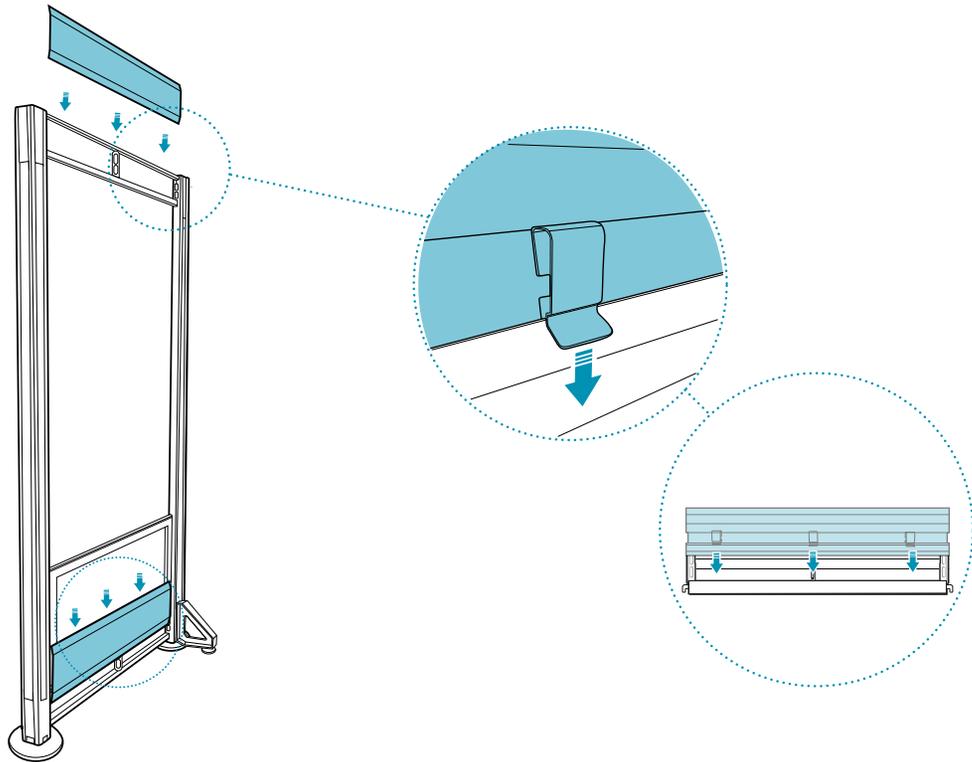
All panels should be installed with one person on each side. Align the channel on lower panel with the lower stretcher and then push panel in until it clicks in place. We recommend putting all lower panels in first before moving to upper panels.

7



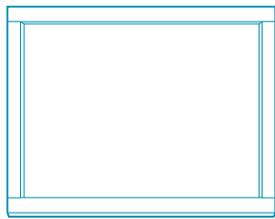
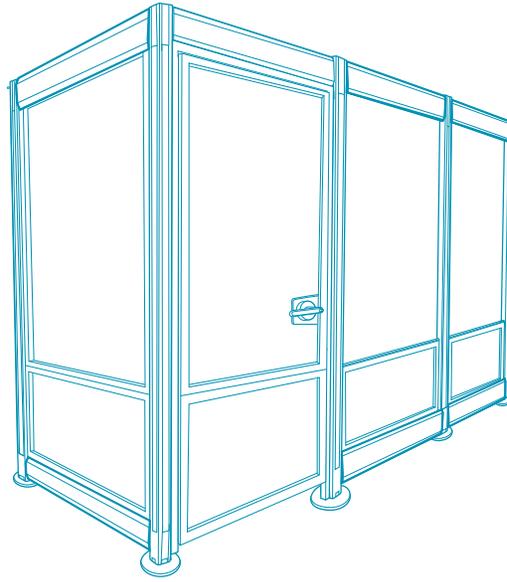
To install the upper panel, ensure there is one person on each side of the panel. Similar to the lower panel, align the bottom channel on the top panel with the lower panel and push down until the panel clicks into place.

8



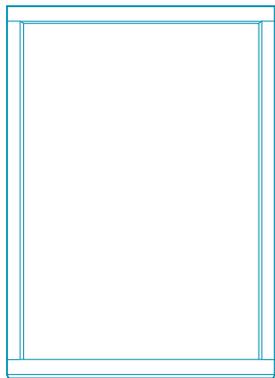
Once all panels are installed, install the stretcher covers on both sides of the upper and lower stretchers. Align cover with stretcher and slide down to clip in place.

# INSTALLING A DOORWAY



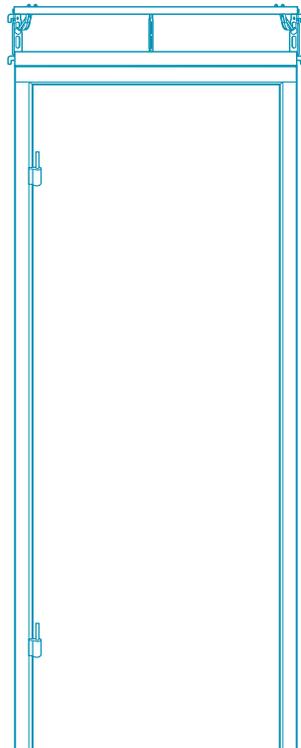
SMALL LOWER PANEL

x1



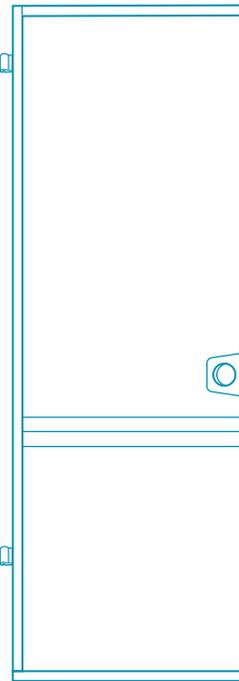
SMALL UPPER PANEL

x1



DOOR FRAME

x1



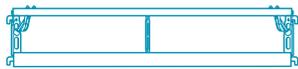
DOOR

x1



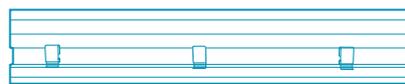
POST

x3



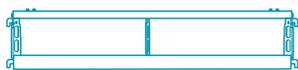
SMALL UPPER STRETCHER

x1



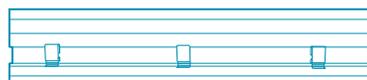
DOOR STRETCHER COVER

x2



SMALL LOWER STRETCHER

x1



SMALL STRETCHER COVER

x4



BASE PLATE

x3



x1

x2

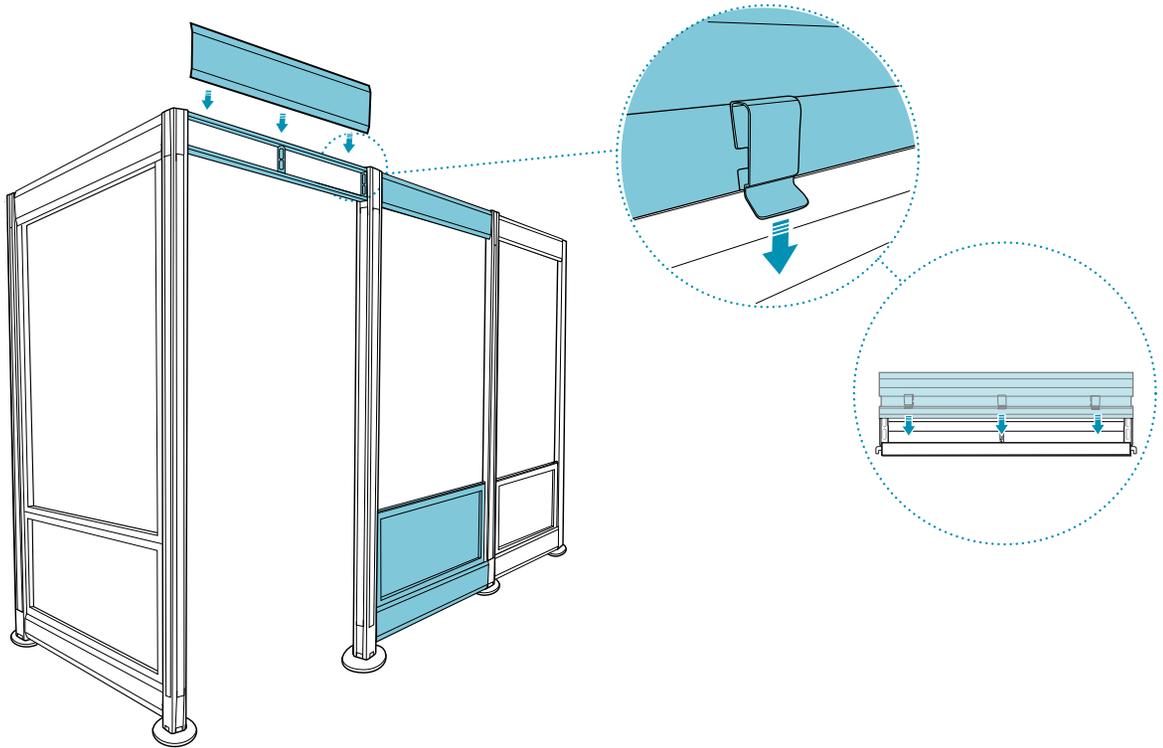
x2

x2

x3

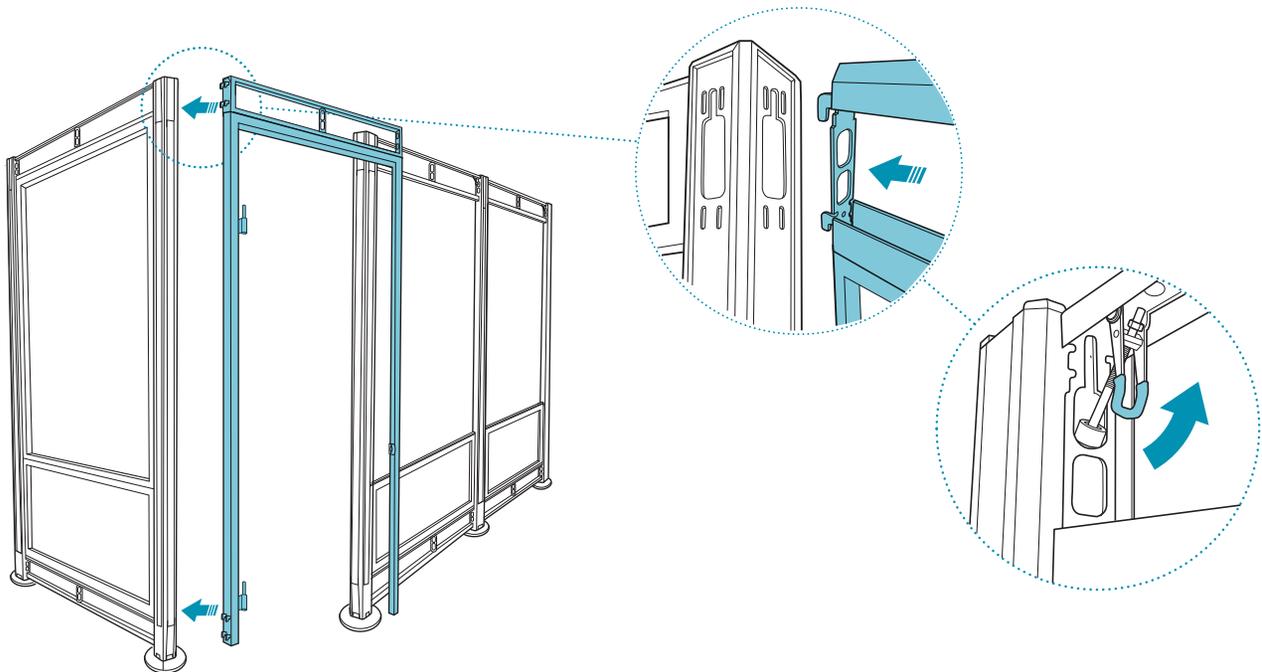
DOOR HANDLE KIT

1



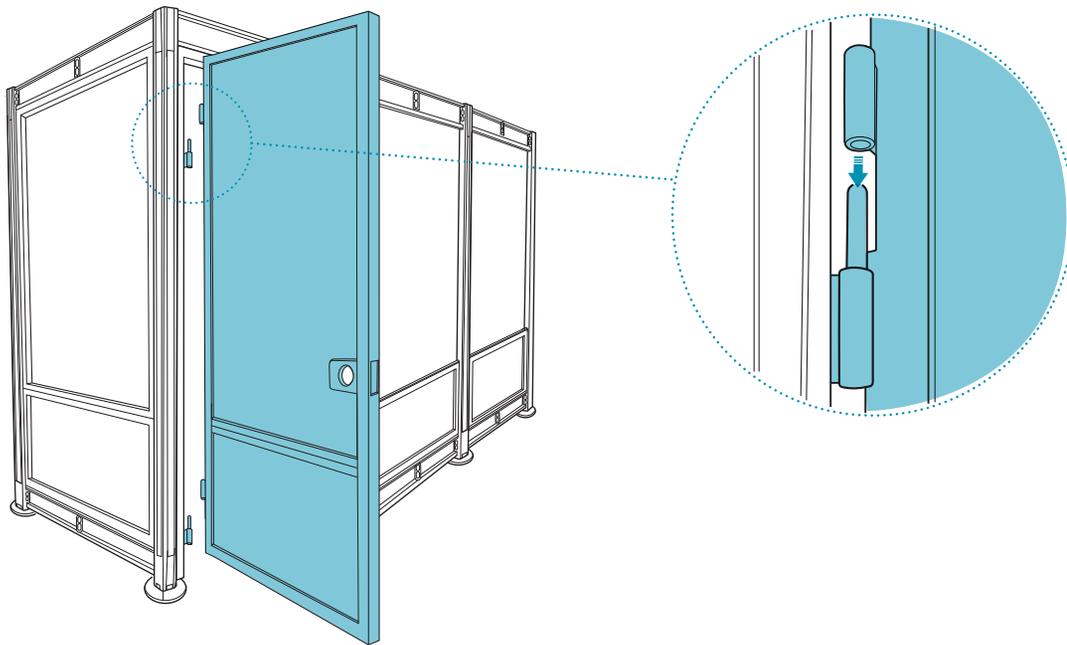
For kits designed to have a doorway with no hanging door, first decide where you want the doorway and install the small panel next to where the doorway will be. Install the upper stretcher between doorway panels. Users with no door are now done with their installation.

2



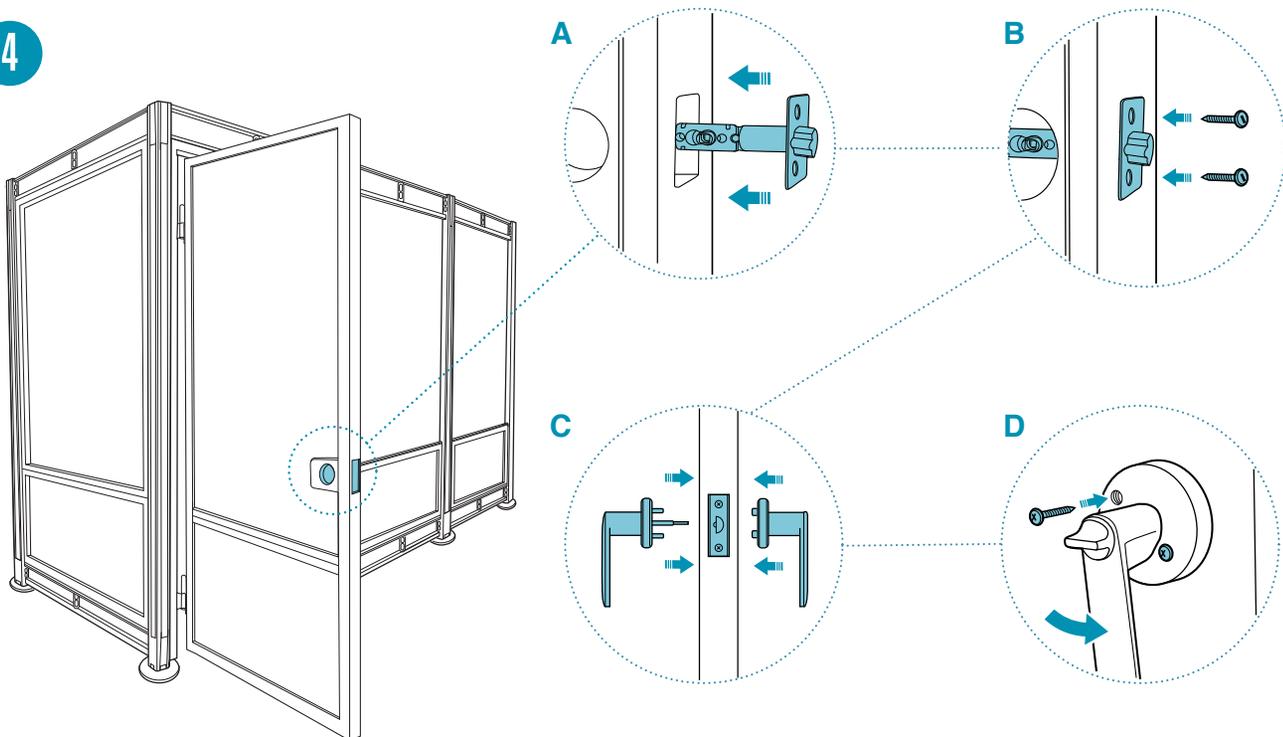
For kits with a door to install, you will need to install the frame into the doorway. Frame and door are shipped unassembled. Frame can be installed to allow for door to swing in or out. Do not install door until frame is installed into wall system (wall system is assembled by following previous panel installation steps).

3



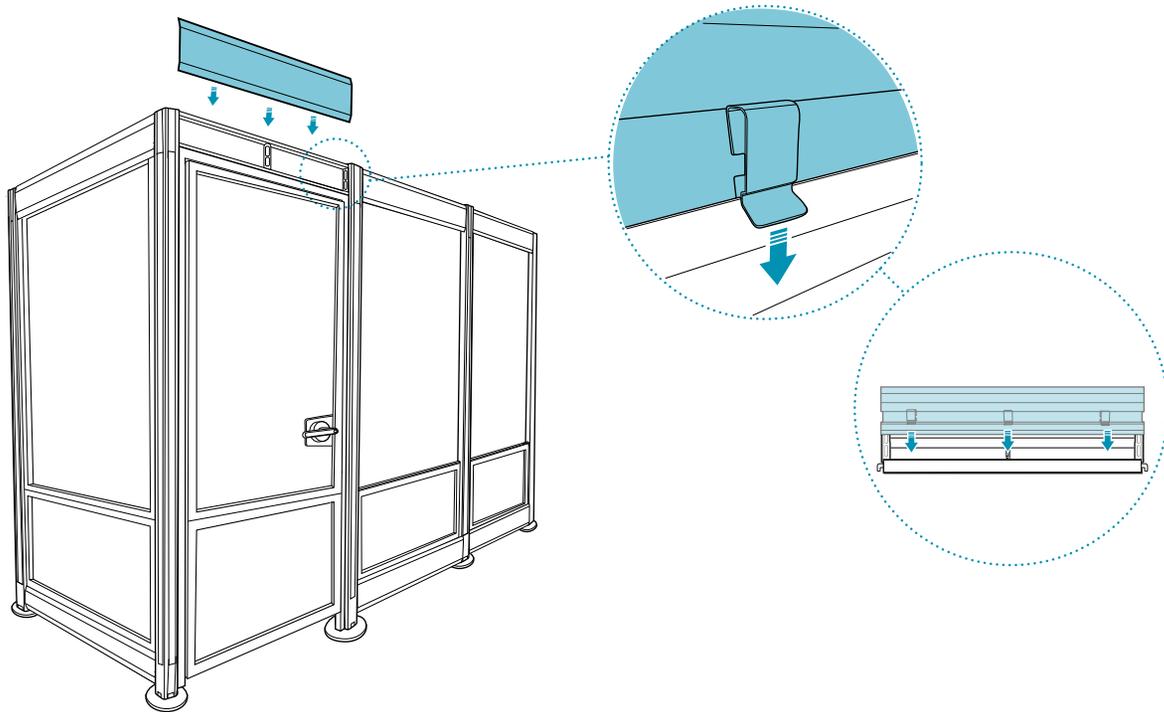
Align the door frame with the post. Insert into one post and then the other. Push down on the stretcher and then push up on the draw latches to secure frame in place. Once installed, check level and spacing of the door frame. Adjust the base plates on each side to ensure the frame for the door is level. Align the door with the top pin, then lower pin. Slide door frame onto brackets. Install the door at a 90-degree angle from wall system to avoid pinching hands in the frame.

4



To install door handle, use the 3-piece handle plates included. You can also use any standard door handle and follow the manufacturer's installation instructions. To use the included handle, screw in the lock mechanism with included screws. Do not over tighten. Push handle pieces onto each side of door exterior. Use a screwdriver to secure screws on each side. Tighten lock plate screws.

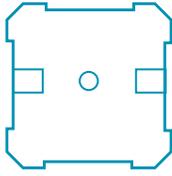
5



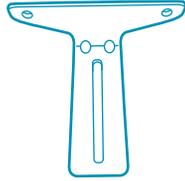
Once the door is installed, install the door stretcher cover on the door stretcher. Align cover with stretcher and slide down to clip into place.

# ANCHORING TO EXISTING WALL

KIT INCLUDES:



ANCHOR CAP



WALL ANCHOR

x1



WASHER

x1



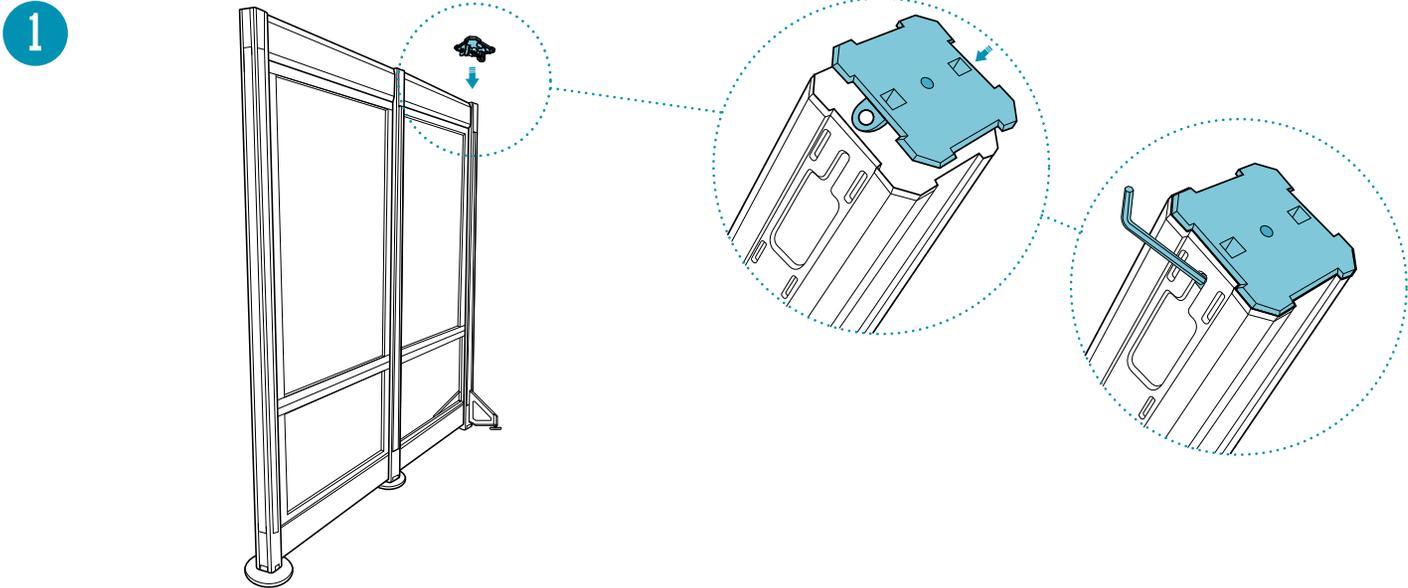
CAP BOLT

x1

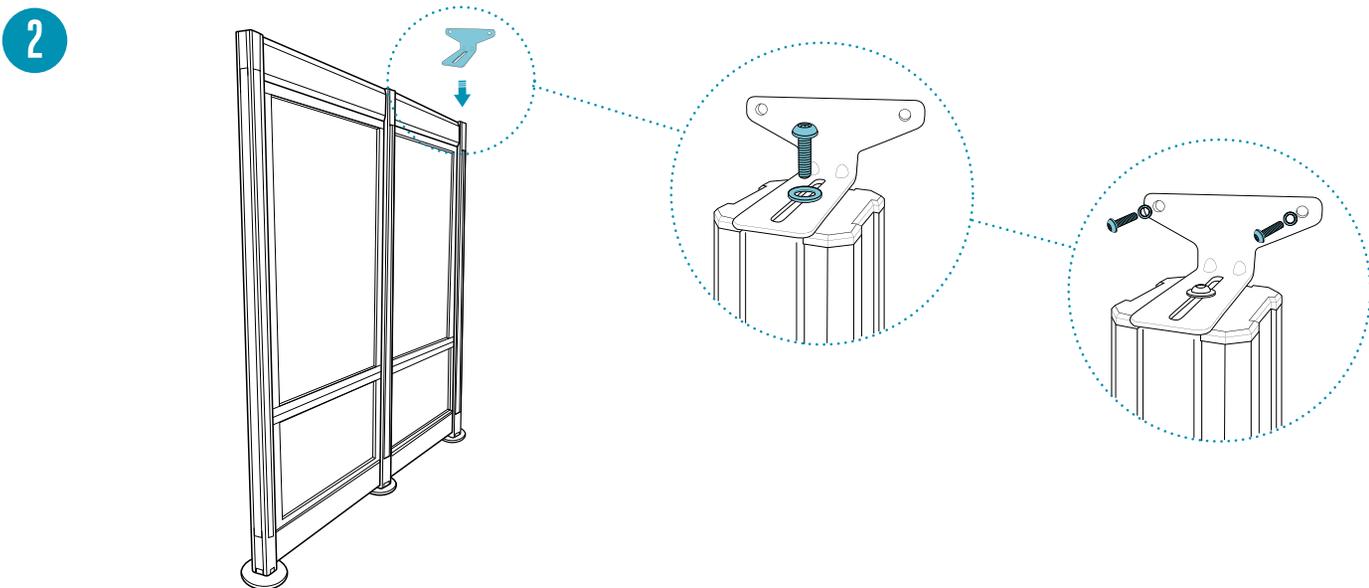


WALL SCREW

x2

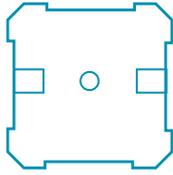


Pair the wall anchor with small base plate and post brace piece. Remove existing post cap and replace it with anchor cap. Back screws out of the anchor bracket to be able to lock piece and fully secure into post.



Adjust the wall bracket to align with existing wall and use screws to anchor and secure.

KIT INCLUDES:



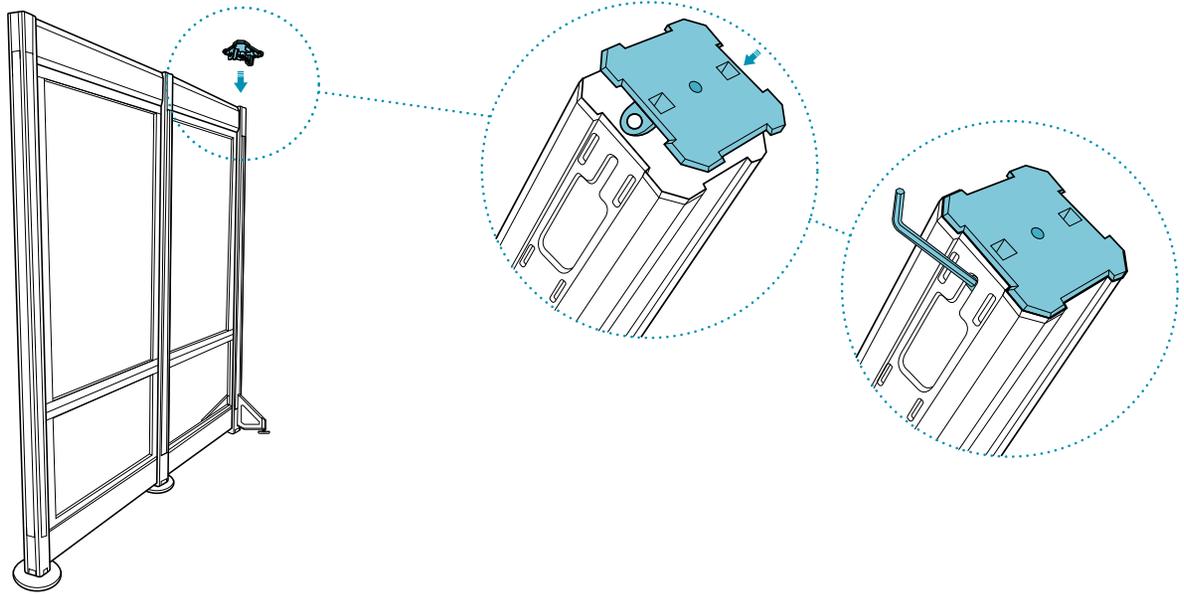
ANCHOR CAP



x1

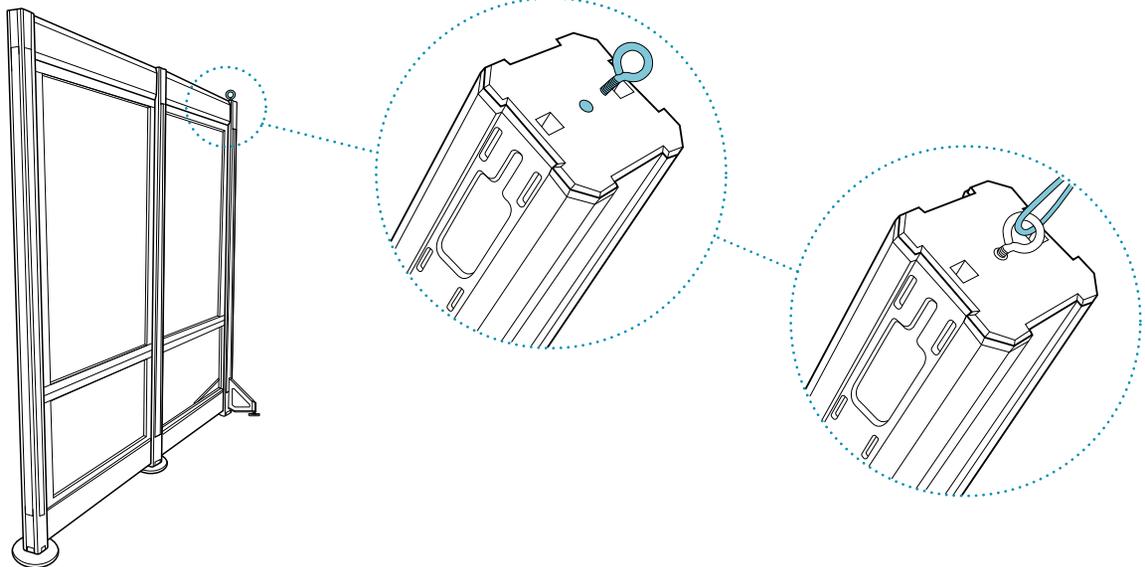
ANCHOR

1

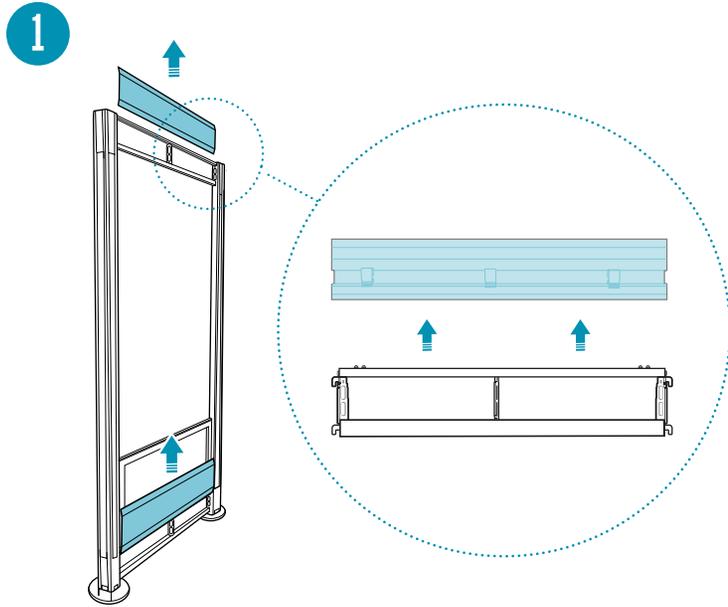


Remove existing post cap and replace it with anchor cap. Back screws partly out of the anchor cap to be able to lock piece and fully secure into post.

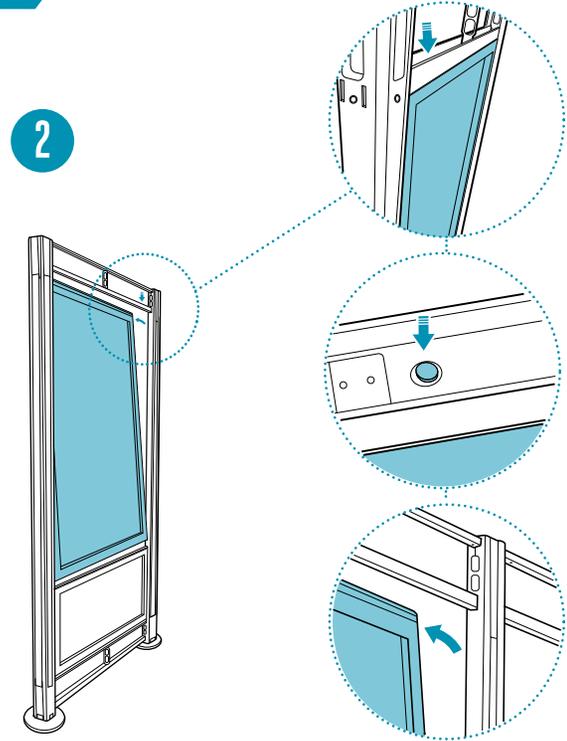
2



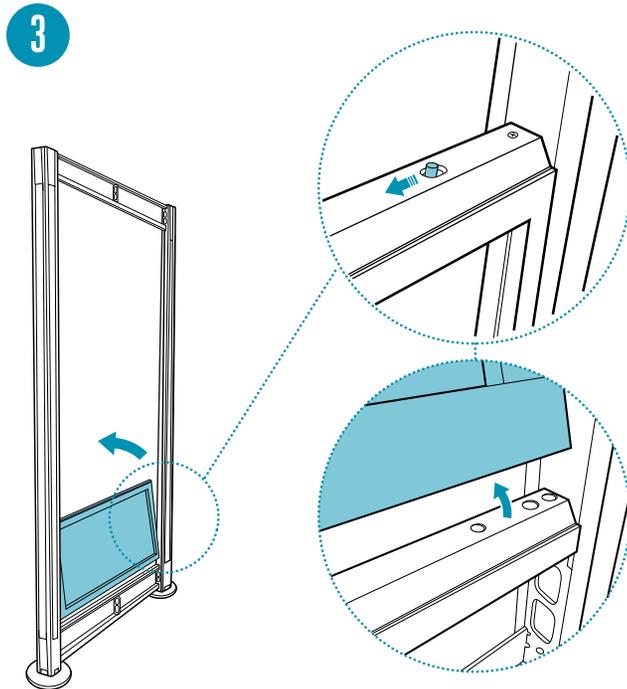
Once the cap is installed, screw in the eyebolt and anchor to the ceiling. We recommend using a braided cable to anchor.



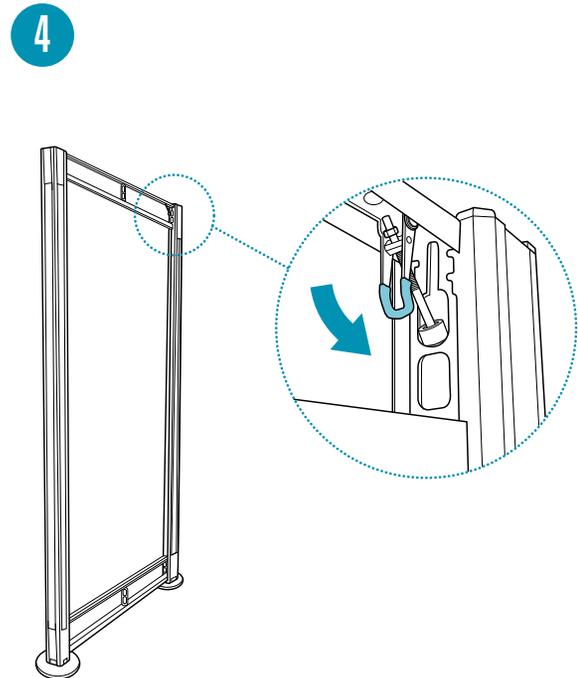
Pull off stretcher covers.



With a person on both sides of upper panel, press spring latch down to remove the upper panel.



Remove the lower panel by pulling in the tabs to release the lower panel.



Undo draw latches and push up on the upper stretchers to remove. Pull up on the vlower stretcher to remove.



**1-800-207-2587**



**WARNING:** To prevent injuries and product failure, do not use the wall partition for climbing or leaning. Do not use if the product is damaged.



**WARNING:** This product is only intended to be used as described in the instructions. Only use accessories and attachments recommended by the manufacturer.

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**ACTIVE WORKSPACE<sup>™</sup>**